

**SAN DIEGO POLICE DEPARTMENT
ORDER**

DATE/TIME: 10/06/2006 – 1115 Hours
NUMBER: OR 06-27
SUBJECT: Vehicle Stop Data Collection
ORG. #: 89921
SCOPE: ALL MEMBERS OF THE DEPARTMENT
DEPARTMENT PROCEDURE AFFECTED: DP 7.01 - Traffic

Beginning in January 2000, all officers making vehicle stops have been required to fill out a "vehicle stop" data card to collect demographic information about the driver involved in the stop. To streamline the data collection process, a new electronic version of the vehicle stop card is now available via the MCT. The new vehicle stop data collection form can be found by selecting "Vehicle Stop" from the "Forms" drop down menu on the MCT. The electronic version has been designed to be consistent with the vehicle stop cards currently used in the field and should be filled out in a similar manner.

All officers who have an MCT shall be responsible for entering the information at the completion of any vehicle stop using the vehicle stop form available on the MCT. Officers who do not have an MCT shall continue to enter information regarding all vehicle stops on the vehicle stop data cards that are attached to the Notice to Appear form (PD-177) or Traffic Warning form (PD-519) and forward them to Records Division.

Please call the New Technologies Unit at (619) 515-2740 with any questions about how to use the new electronic vehicle stop form.

Please read at squad conferences and give a copy to all personnel.