

From: Seher Awan
Sent: Friday, October 14, 2016 3:20 PM
To: Roxann Aubrey
Subject: RE: Call Back Time for June and July

Make sure you're entering your call back hours in, especially for October. Load them up!

Seher Awan, MBA, MPA
Vice President, Administrative Services
Follow me on Twitter [@SeherAwan13](https://twitter.com/SeherAwan13)
#citycollegehustle
X3878

From: Betty Robles-Leal
Sent: Wednesday, October 05, 2016 12:50 PM
To: Roxann Aubrey; Aimee Gallagher
Cc: Seher Awan
Subject: RE: Call Back Time for June and July

Hi, Roxann,

I don't see any time entered for June or July and you wouldn't be able to enter it that far back.

I will enter this for you based on the spreadsheet you attached. It will then be in Seher's queue to review and approve.

Thanks,

Betty Robles-Leal, MBA, Payroll Supervisor
Acting Director, Employee Services
Payroll | Human Resources Department
Phone: 619-388-6582 | Fax: 619-388-6899 | Email: broblesl@sdccd.edu

For SDCCD PeopleSoft HCM Info including FAQ's & Quick Reference Guides please visit <http://hr.sdccd.edu/psinfoPAGE.cfm>

From: Roxann Aubrey
Sent: Monday, October 03, 2016 3:24 PM
To: Aimee Gallagher; Betty Robles-Leal
Cc: Seher Awan
Subject: FW: Call Back Time for June and July

Hi Aimee & Betty,

Since the system is working, can either of you confirm that the hours for June and July were entered into the system correctly? I can't enter that time.

Thank you,

Roxann