

**MEMO**

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**Date:** January 29, 2020

**To:** All NCTD Employees  
All Bombardier Employees  
All MV Transportation Employees

**From:** Sean Loofbourrow, Chief of Safety 

**Re:** Coronavirus

The North County Transit District (NCTD) is aware of the outbreak of the novel coronavirus (nCoV-2019) in central China which is causing global concern.

So far, two Californians have been infected with the virus after traveling from Wuhan, China, where the outbreak is believed to have started at a large seafood and animal market. The Centers for Disease Control and Prevention (CDC) says, “the virus likely emerged from an animal source” and became transmittable between humans.

The California patients are from Orange and Los Angeles counties and are being treated at local hospitals. Public health authorities in the Southland say there is a low risk for infection from these cases.

The coronavirus has been confirmed in three patients in other states, including Arizona, but as yet there is no indication of widespread infection in the U.S.

To help prevent the spread of germs, the CDC recommends these preventative steps:

- Washing your hands with soap and water for at least 20 seconds, or at least use a hand sanitizer;
- Avoid touching your eyes, nose, and mouth with unwashed hands;
- Avoid close contact with people who are sick;
- Avoid “presenteeism” – going to work when you are sick. If you are ill, stay home;
- Cover your cough or sneeze with a tissue, then throw it away in a trash receptacle; and
- Frequently clean and disinfect touched objects and surfaces.

As NCTD receives additional information, it will be shared with all employees and contractors.

For additional information, or to read the full article, please click the link below.

<https://www.cal-osh.com/flash-report/coronavirus-dont-panic-but-be-prepared/>